

**LAKEVIEW PUBLIC LIBRARY**  
1120 Woodfield Road  
Rockville Centre, NY 11570  
Phone: 516-536-3071 - Fax: 516-536-6260

## **MUSEUM PASS RESERVATIONS**

A museum pass may be reserved in advance and checked out by an adult (18 years and older) who is a Lakeview Library cardholder in good standing, and who has signed a Museum Pass Agreement. Reservations will be taken up to one month in advance of the desired date, subject to availability on a first-come, first-served basis. Reservations can be made over the telephone or must be done in person at the Circulation Desk.

One pass per museum per household may be borrowed within a 30 days period. The pass may be borrowed for 3 **days** and must be returned one hour before the Library closes on the due date. The pass must be returned at the Circulation Desk.

If the reserved pass is not picked up by the Library's closing time, the reserved pass is cancelled.

A patron who loses a museum pass will be charged the replacement cost of the museum pass.

Further information about the Library's policies governing the museum passes is included in the borrower's Museum Pass Agreement. In addition, patrons should call the individual institution directly for hours, parking, and the directions, and for the rules governing the use of the museum pass.

For more information, visit the Library or contact the Circulation Desk at 516-536-3071

**Adopted by the Board of Trustees  
On August 13, 2014**

