

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
JANUARY 20, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday January 20, 2021 by video conference.

Roll Call: Board of Trustees present were Michael Alexander, Marlene Tapley and Dawn Parchment and Library Attorney Larry Tenenbaum

Absent from the meeting were: Lisa Ortiz and Ka're Atkins

Board Treasurer: Opal was present at the video conference meeting

District Clerk: Lisa Ridley was present at the video conference meeting

The Board convened the meeting at 7:00pm on January 20, 2021 and entertained a motion to enter into executive session to discuss legal and personnel matters.

The Library Board exited executive session and reconvened the public session at 8:08 pm.

The Library Attorney Larry Tenenbaum opened the public meeting by reading a resolution for January 20, 2021 Board Meeting via Video Conference.

BOARD MEETING VIA VIDEO CONFERENCE RESOLUTION

As a result of the Covid 19 Pandemic Governor Cuomo has permitted public entities including the Lakeview Public Library to conduct meetings remotely and virtually. As a result, the Library has determined to conduct this meeting remotely by video conference. The meeting will be recorded and transcribed later and will be lived streamed and available to the public.

Michael Alexander was sworn in for the Oath of Office as President of the Library Board of Trustees.

Opal Ramdial was sworn in for the Oath of Office for her position as Treasurer for the Lakeview Public Library for the year 2021.

Lisa Ridley was sworn in for the Oath of Office for her position as District Clerk for the Lakeview Public Library for the year 2021.

MINUTES

Dawn Parchment motioned to accept the December 16 ,2020 Board Meeting Minutes
Seconded by Marlene Tapley All were in favor

TREASURER'S REPORT

Dawn Parchment motioned to accept December 2020 Treasurer's Report
Seconded by Marlene Tapley All were in favor

LIBRARIAN' S REPORT

Dawn Parchment motioned to accept the December 2020 Librarian's Report
Seconded by Marlene Tapley All were in favor

- Arrow security rates are increasing for the year .
- The window in the Director's office was replaced
- Snow removal quotes were sent out for review
- The review process from Town of Hempstead for applications of Covid Relief Fund is ongoing.

COMMITTEE REPORT

COMMUNICATIONS

None

UNFINISHED BUSINESS

NEW BUSINESS

None

PERIOD OF PUBLIC DISCUSSION

ADJOURNMENT

Marlene Tapley motioned to adjourn the public meeting at 8:36pm
Seconded by Dawn Parchment All were in favor

Respectfully Submitted by
Lisa Ridley
District Clerk

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
February 17, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday February 17,2021 by video conference.

Roll Call: Board of Trustees present were Lisa Ortiz ,Marlene Tapley, Ka're Atkins, and Library Attorney Larry Tenenbaum

Absent from the meeting were: Michael Alexander, and Dawn Parchment

Board Treasurer: Opal was present at the video conference meeting

District Clerk: Lisa Ridley was present at the video conference meeting

The Board convened the meeting at 7:35pm on February 17, 2021 and entertained a motion to enter executive session to discuss legal matters.

Marlene Tapley motioned to exit executive session at 7:59 pm
Seconded Ka're Atkins All were in favor

Ka're Atkins motioned to open the public meeting at 8:05pm
Seconded by Marlene Tapley All were in favor

The Library Attorney Larry Tenenbaum opened the public meeting by reading a resolution for , February 17, 2021 Board Meeting via Video Conference.

BOARD MEETING VIA VIDEO CONFERENCE RESOLUTION

As a result of the Covid pandemic, Governor Cuomo has issued an extended number of executive orders , allowing public entities such as the Lakeview Public Library to conduct their meetings virtually and remotely. As a result, the Board is conducting a remote meeting this evening. The meeting will be live streamed and later transcribed at a later date.

MINUTES

January 20, 2021 Meeting Minutes were not voted on due to the number of board members not present at the February 17th Board meeting that were present at the January 20, 2021 Board meeting to vote on the minutes.

TREASURER'S REPORT

Ka're Atkins motioned to accept January 20, 2021 Treasurer's Report
Seconded by Marlene Tapley All were in favor

LIBRARIAN' S REPORT

Marlene Tapley motioned to accept the Librarian's Report
Seconded by Ka're Atkins All were in favor

- Tax assistance from VITA is taking place as a drop off and pick up service
- Assessment value is included
- A potential page was recently interviewed
- Snow removal has met the Library expectations

COMMITTEE REPORT

None

COMMUNICATIONS

None

UNFINISHED BUSINESS

NEW BUSINESS

None

PERIOD OF PUBLIC DISCUSSION

ADJOURNMENT

Ka're Atkins motioned to adjourn the public meeting at 8:17pm
Seconded by Marlene Tapley All were in favor

Respectfully Submitted by
Lisa Ridley
District Clerk

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
March 17, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday March 17, 2021 by video conference.

Roll Call: Board of Trustees present were Michael Alexander, Lisa Ortiz, Marlene Tapley, Ka're Atkins, and Library Attorney Larry Tenenbaum

Absent from the meeting was: Dawn Parchment
Board Treasurer: Opal was present at the video conference meeting
District Clerk: Lisa Ridley was present at the video conference meeting

The Board convened the meeting at 7:30pm on March 17, 2021 and entertained a motion to enter executive session to discuss legal matters.

Lisa Ortiz motioned to exit executive session at 8:00 pm and into public session at 8:03pm

The Library Attorney Larry Tenenbaum opened the public meeting by reading a resolution for , March 17, 2021 Board Meeting by Video Conference.

BOARD MEETING VIA VIDEO CONFERENCE RESOLUTION

As a result of the Covid pandemic, Governor Cuomo has issued an extended number of executive orders , allowing public entities such as the Lakeview Public Library to conduct their meetings virtually and remotely. As a result, the Board is conducting a remote meeting this evening. The meeting will be live streamed and later transcribed at a later date.

MINUTES

Ka're Atkins motioned to accept the January 20, 2021 Board Meeting Minutes
Seconded by Lisa Ortiz All were in favor

Marlene Tapley motioned to accept the February 17, 2021 Board Meeting Minutes
Seconded by Lisa Ortiz.
Michael Alexander abstained from voting on the minutes

TREASURER'S REPORT

Ka're Atkins motioned to accept January 20, 2021 Treasurer's Report
Seconded by Lisa Ortiz All were in favor

LIBRARIAN' S REPORT

Marlene Tapley motioned to accept the Librarian's Report

Seconded by Ka're Atkins All were in favor

- The Library has partnered with Northwell Health , St. Paul AME Church and the Lakeview NAACP to have a pop-up vaccine Thursday March 18,2021 at the Library administering 250 Covid 19 vaccines to the public.
- Quotes for digital signs will be provided by Sean
- Ivy plan to order the page Turner Adventures Virtual Summer reading videos.
- Exercise instructors are interested in doing a zoom class for the Library
- The Library needs windows upgrade on the PC to widows 10
- Sexual Harassment training need to be renewed

COMMITTEE REPORT

COMMUNICATIONS

None

UNFINISHED BUSINESS

NEW BUSINESS

Ka're Atkins motioned to extend Library curbside pickup hours from 10-6 Monday through Friday and Curbside pickup summer hours every other Saturday starting April 5,2021

Seconded by Marlene Tapley All were in favor

PERIOD OF PUBLIC DISCUSSION

ADJOURNMENT

Ka're Atkins motioned to adjourn the public meeting at 8:17pm

Seconded by Marlene Tapley All were in favor

Respectfully Submitted by

Lisa Ridley

District Clerk

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
April 21, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday April 21, 2021 by video conference.

Roll Call: Board of Trustees present were Michael Alexander, Lisa Ortiz, Marlene Tapley, Ka're Atkins, and Library Attorney Larry Tenenbaum

Absent from the meeting was: Dawn Parchment
Board Treasurer: Opal was absent at the video conference meeting
District Clerk: Lisa Ridley was present at the video conference meeting

The Board convened the meeting at 7:30pm on April 21, 2021 and entertained a motion to enter executive session to discuss legal matters.

Lisa Ortiz motioned to exit executive session at 7:50 pm and into public session at 8:03pm

The Library Attorney Larry Tenenbaum opened the public meeting by reading a resolution for , April 21, 2021 Board Meeting by Video Conference.

BOARD MEETING VIA VIDEO CONFERENCE RESOLUTION

As a result of the Covid pandemic, Governor Cuomo has issued an extended number of executive orders , allowing public entities such as the Lakeview Public Library to conduct their meetings virtually and remotely. As a result, the Board is conducting a remote meeting this evening. The meeting will be live streamed and transcribed at a later date.

Resident Sydney Johnson was a guest at the April 21st Library Board Meeting and is interested in having a book signing at the Library from a book of which her poem will be published in. Due to stipulations that are in effect where entities cannot conduct sales in a library. However, it was suggested the book signing can coincide with the Library upcoming Summer Reading Club kickoff during the month of June.

MINUTES

March 17, 2021 Board Meeting Minutes were not available for approval at the April 21, 2021 Board meeting

The minutes will be available for approval at the May 19, 2021 Board Meeting

TREASURER'S REPORT

Marlene Tapley motioned to approval the March 2021 Treasurer's Report
Seconded by Lisa Ortiz All were in favor

LIBRARIAN'S REPORT

Marlene Tapley motioned to accept the Librarian's Report

Seconded by Ka're Atkins All were in favor

- The Library will be applying for a grant entitled Bullet Aid Funding
- Data base renewals is coming up for renewal.
- Doris Hicks President of The Lakeview NAACP informed the Library there may a potential second vaccine pop up site available at the Library. She will inform the Library when there will be availability.

COMMITTEE REPORT

COMMUNICATIONS

None

UNFINISHED BUSINESS

- The plans for the 3rd floor library can be discussed with ideas for the 3rd floor
- Lisa Ortiz motioned to approve the full re-opening of the Library starting June 7,2021
Seconded by Ka're Atkins All were in favor

NEW BUSINESS

BE IT RESOLVED, that the Board of Trustees hereby approves Side Letters of Agreement with the United Public Service Employees Union and the employees set forth below regarding compensation, such approval being subject to and conditioned upon the execution of each Side Letter by the respective employee.

Sean Edwards

Ivy Reckson

Audrey Hicklin

Delroy Thompson

Lisa Ortiz motioned to approve Side Letters of Agreement with the United Public Service Employees Union and the employees set forth
Seconded by Ka're Atkins All were in favor

PERIOD OF PUBLIC DISCUSSION

ADJOURNMENT

Lisa Ortiz motioned to adjourn the public meeting at 8:17pm
Seconded by Ka're Atkins All were in favor

Respectfully Submitted by
Lisa Ridley
District Clerk

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
MAY 19, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday May 19, 2021 by video conference.

Roll Call: Board of Trustees present were Michael Alexander, Lisa Ortiz ,Marlene Tapley, Ka're Atkins, new Library Director Cumina and Library Attorney Larry Tenenbaum

Absent from the meeting was: Dawn Parchment

Board Treasurer: Opal was present at the video conference meeting

District Clerk: Lisa Ridley was present at the video conference meeting

The Board of exited executive session and entered into public session at 8:04pm

The Library Attorney Larry Tenenbaum opened the public meeting by reading a resolution for , May 19, 2021 Board Meeting by Video Conference.

BOARD MEETING VIA VIDEO CONFERENCE RESOLUTION

As a result of the Covid pandemic, Governor Cuomo has issued an extended number of executive orders , allowing public entities such as the Lakeview Public Library to conduct their meetings virtually and remotely. As a result, the Board is conducting a remote meeting this evening. The meeting will be live streamed and later transcribed at a later date.

MINUTES

Ka're Atkins motioned to approve the March 17, 2021 Meeting Minutes
Seconded by Lisa Ortiz All were in favor

Ka're Atkins motioned to approve the April 21, 2021 Meeting Minutes
Seconded by Marlene Tapley All were in favor

TREASURER'S RPORT

Lisa Ortiz motioned to approve the April 2021 Treasurer's Report
Seconded by Ka're Atkins All were in favor

LIBRARIAN' S REPORT

Lisa Ortiz motioned to accept the Librarian's Report
Seconded by Ka're Atkins All were in favor

Marlene Tapley motioned to approve the renewal of museum passes
Seconded by Lisa Ortiz All were in favor

Marlene Tapley motioned to accept the resignation letter of Tiffany Nagasawa effective May 31,2021 subject to signature.
Seconded by Ka're Atkins All were in favor

COMMITTEE REPORT

COMMUNICATIONS

None

UNFINISHED BUSINESS

BE IT RESOLVED that the Board of Trustees hereby approves a Memorandum of Agreement dated March 26, 2021 between the Lakeview Public Library and United Public Service Employees Union setting forth terms and conditions of employment for the Library's unionized employees for the 2021 fiscal year.

NEW BUSINESS

PERIOD OF PUBLIC DISCUSSION

ADJOURNMENT

Lisa Ortiz motioned to adjourn the public meeting at 8:36pm
Seconded by Michael Alexander All were in favor

Respectfully Submitted by
Lisa Ridley
District Clerk

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
June 10, 2021**

The Special Meeting of the Lakeview Public Library Board of Trustees was held on Thursday June 10,2021 at the Lakeview Public Library.

Roll Call: Board of Trustees present were Michael Alexander, Lisa Ortiz ,Marlene Tapley, Camina Raphael -Lubin. All others were excused.

There was no executive session

Lisa Ortiz Motioned to convened the meeting at 6:07pm on June 10, 2021.
Seconded by Marlene Tapley All were in favor

NEW BUSINESS

Lisa Ortiz motioned to accept the Summer reading block party planned hours 11-3
Food donations will be solicited from local vendors
Check for \$1000 to Director for purchases
Seconded by, Marlene Tapley All were in favor

Review of needs for re-opening for Covid-compliance.
Lisa Ortiz motioned to accept the Library Director to purchase anything necessary for proper reopening planned 6/28.
Seconded by Marlene Tapley, All were in favor

Lisa Ortiz motioned to accept the resignation of Board Trustee Dawn Parchment
Seconded by Marlene Tapley, All were in favor

PERIOD OF PUBLIC DISCUSSION

None

ADJOURNMENT

Lisa Ortiz motioned to adjourn the public meeting at 7:05 pm
Seconded by Marlene Tapley All were in favor

Respectfully Submitted by

Lisa Ridley
District Clerk

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
July 27, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Tuesday, July 27, 2021 at the Lakeview Public Library.

Roll Call: Board of Trustees present were Michael Alexander ,Lisa Ortiz , Marlene Tapley, Kevin Boston-Hill , and Library Director ,Camina Raphael -Lubin, Treasurer Opal Ramdial, District Clerk , Lisa Ridley and two Library Attorneys
Ka're Atkins was excused from attending the meeting.

Lisa Ortiz opened the executive session at 7:15 pm to discuss legal and personnel matters.

The Library Board exited executive session at 7:45pm and reconvened the public session at 8:00pm

MINUTES

Lisa Ortiz motioned to accept the June 16,2021 Board Meeting Minutes
Seconded by Marlene Tapley All were in favor

Kevin Boston – Hill motioned to accept the June 10, 2021, Board Meeting Minutes with any necessary changes
Seconded by Marlene Tapley All were in favor

TREASURER'S REPORT

Lisa Ortiz motioned to accept the July 2021 Treasurer Report
Seconded by Kevin Boston-Hill All were in favor

DIRECTOR'S REPORT

Lisa Ortiz motioned to accept the Director's Report for July 2021

Seconded by Kevin Boston-Hill All were in favor

- Met with Greeg and Daniel from Imperial Cleaning on Friday June, 18th.
-
- Met with Corey from Trius Data to discuss outside Wifi installation.
-
- One of the sprinkler heads needed repair. Aquatec Lawn Sprinklers returned to the library on 7/10 to fix it.
-
- The library will be working with NLS to improve our website. NLS has purchased a domain name for the Lakeview Library at a cost of \$12 a month.
- The MLD NDD Advisory Committee as well as NLS proposes that there be no increase to the overall budget for the 2022-2023 cycle except what is necessary to cover the group OverDrive Magazines subscription.
- Meeting with PayChex and Insuperity to discuss integrating our Time & Attendance with our Payroll.
-
- NLS's Strategic plan for 2021-2024 needs to be voted on and signed.
- On July 16th we had an issue with patrons charging their electric bikes at the outdoor electric sockets.
- Requesting the following changes to the current library's operating schedule. Removing the current 12-2 closed for cleaning starting August 2nd. Moving to full operations in September. Also, opening at 11am on Friday's starting in September for staff training.
- Requesting to terminate our contract with Quench in favor of a water bottle dispenser service.
- In the past 2 weeks baby raccoons have been found trapped in the trash cans.
-
- The Library will be receiving \$150,000 from Assemblywoman Darling's office for capital improvements.
- The Library will receive \$3,151.56 from the Town of Hempstead for unbudgeted expenses related to COVID-19.

NEW BUSINESS

Marlene Tapley motioned to approve the removal of library hours of 12-2 for cleaning
Seconded by Lisa Ortiz , All were in favor

Lisa Ortiz motioned to approve the Library to open to the public at 11am on Fridays beginning
September 2021.

Seconded by Marlene Tapley All were in favor

Marlene Tapley motioned to approve Wi-Fi service for outside of the Library

Seconded by Lisa Ortiz All were in favor

PERIOD OF PUBLIC DISCUSSION

A resident of the community expressed concerns about the upkeep of the Library.

ADJOURNMENT

Lisa Ortiz motioned to adjourn the public meeting at 8:44pm

Seconded by Marlene Tapley All were in favor

Respectfully Submitted by

Lisa Ridley
District Clerk

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
August 18, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday August 18, 2021 at the Lakeview Public Library.

Roll Call: Board of Trustees present were Michael Alexander, Lisa Ortiz , Marlene Tapley, Ka're Akins , Kevin Boston-Hill , Library Director , Camina Raphael -Lubin, Treasurer Opal Ramdial, District Clerk , Lisa Ridley, and Library Attorney

Michael Alexander opened the executive session at 7:00 pm to discuss legal and personnel matters.

The Library Board exited executive session at 7:55pm and reconvened the public session at 8:00pm

MINUTES

Kevin Boston - Hill motioned to accept the July 27, 2021 Board Meeting Minutes
Seconded by Marlene Tapley All were in favor

TREASURER'S REPORT

Ka're Akins motioned to accept the July 2021 Treasurer Report
Seconded by Lisa Ortiz All were in favor

DIRECTOR'S REPORT

NLS is offering to purchase Long Island Aquarium tickets in bulk for any library that is interested in selling them to patron's for \$23 per patron.

For reference, regular ticket pricing is:

Child 3 - 12: \$27.99

Adult 13 - 61: \$39.99

Senior 62+: \$29.99

Child 2 & under are free

Overdrive is sun setting the Overdrive app in 2022 in favor of the Libby app.

Kantola Sexual Harassment training is being updated and should be ready by the end of September.

Nassau Library System's Legislative Breakfast is September 24th

I attended the NYS Standards overview webinar on 8/4

I attended the NLS Intro to Gale Analysis webinar on 8/5

Payroll/Time & Attendance Companies for review.

Art Policy for review and approval.

The Library Director would like to hire 2 pages for the Library.

NEW BUSINESS

Lisa Ortiz motioned to approve the Long Island aquarium tickets in bulk for a fee of \$23 per patron.

Seconded by Marlene Tapley All were in favor

Ka're Akins motioned to approve the Art Exhibit Policy

Seconded by Kevin Boston -Hill

PERIOD OF PUBLIC DISCUSSION

ADJOURNMENT

Lisa Ortiz motioned to adjourn the public meeting at 8:52pm

Seconded by Ka're Akins 8:52pm All were in favor

Respectfully Submitted by

Lisa Ridley
District Clerk

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES BUDGET MEETING MINUTES
SEPTEMBER 8, 2021**

The Budget Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday September 8, 2021 at the Lakeview Public Library.

Roll Call: Board of Trustees present were Michael Alexander ,Lisa Ortiz, Marlene Tapley, Ka're Atkins , Kevin Boston-Hill , Library Director , Camina Raphael -Lubin, and Opal Ramdial Treasurer

The Library Budget Meeting was called to order at 6:30pm
Opal presented the budget for 2022.

- \$1.436M
- An increase of \$38k year-over-year
- Transfer from reserves of \$20.6k
- Within the NY state guidelines of 1% increase

Ka're Akins motioned to accept the adopted budget
Seconded by Marlene Tapley All were in favor

Marlene Tapley motioned to adjourn The Library Budget Meeting at 7:05pm

Respectfully submitted by

Lisa Ridley
District Clerk

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
October 20, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday October 20, 2021 at the Lakeview Public Library.

Roll Call: Board of Trustees present were Michael Alexander ,Lisa Ortiz , Marlene Tapley, Ka're Akins ,Kevin Boston-Hill , and Library Director ,Camina Raphael -Lubin, Treasurer Opal Ramdial, District Clerk , Lisa Ridley and Larry Tenenbaum and Attorney

Ka're Akins opened the executive session at 7:15 pm to discuss legal and personnel matters

The Library Board exited executive session at 8:00pm and reconvened the public session at 8:10pm

MINUTES

Marlene Tapley motioned to accept the September 15, 2021 Board Meeting Minutes
Seconded by Lisa Ortiz All were in favor

TREASURER'S REPORT

Ka're Akins motioned to accept the October 2021 Treasurer Report
Seconded by Marlene Tapley All were in favor

DIRECTOR'S REPORT

The NLS board has approved a proposal for 2022 and 2023 member library support that member library boards will be asked to vote to approve later this fall. The NLS board voted to keep member library support flat for 2021, with each library paying the equivalent amount as in 2020, rather than implement the increases that member library boards had voted to approve in the fall of 2020.

2020/2021(support paid) - \$4,693

2022 (proposed) - \$4,271 a decrease of \$422

2022 - \$4,482 (\$4,693 - 211)

2023 - \$4,271 (\$4,482 - 211)

The Core Collection databases are up for renewal:

(US Newsstream, Historical Newsday, Historical NYT, Heritage Quest Online, Learning ExpressLibrary, Pronunciater, Niche Academy)

2021 \$2,655

2022 \$2,090

Decrease of \$565

Town Clerk Kate Murray gave the library a proclamation on Tuesday Sep 28th in honor of library card sign up month.

On Thursday Sep 23rd the Wifi Whenever was installed and we are awaiting an antenna and the work will be completed.

On Sunday the 3rd at 1:30am the alarm in the building was triggered. ADA was called in when the alarm was bypassed several times and would continue to override itself. We were told that the problem was dust on the smoke detector located in the Hands-on section of the building. The unit was replaced and we were told that in the near future we may have to change more units.

The library received PPE from the Town of Hempstead - 2 tubs of wipes, several boxes of gloves and mask, one thermometer.

The library received \$2,829.34 of the \$3,151.56 from the Town of Hempstead- for Covid relief. A second check for the remainder of the money (\$322.22) is forthcoming.

Homework help started Oct 5, 2021 and the attendance has been picking up.

I would like to appoint Nicholas Luongo to the position of Cleaner at \$14.00 per hour.

Approval of the 2022 Holiday Calendar.

Reminder, I will be attending the New York Library Association's annual conference from

November 2-6

Marlene Tapley motioned to accept the Director's Report for October 2021

Seconded by Lisa Ortiz All were in favor

NEW BUSINESS

Lisa Ortiz motioned to approve the 2021 Library Election Legal Notice
Seconded by Marlene Tapley All were in favor

Marlene Tapley approved Jaspen Schlesinger LLP authorization to start litigation proceedings
against confidential company.
Seconded by Lisa Ortiz All were in favor

Lisa Ortiz motioned to approve the 2022 Library Holiday closings
Seconded by Marlene Tapley All were in favor

Marlene Tapley motioned to approve a rate increase for the District Clerk of \$450.
Seconded by Ka're Akins All were in favor

PERIOD OF PUBLIC DISCUSSION

None

ADJOURNMENT

Marlene Tapley motioned to adjourn the public meeting at 8:40pm
Seconded by Ka're Akins All were in favor

Draft

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
November 17, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday November 17, 2021 at the Lakeview Public Library.

Roll Call: Board of Trustees present were Michael Alexander, Lisa Ortiz , Marlene Tapley, Ka're Akins ,Kevin Boston-Hill , and Library Director ,Camina Raphael -Lubin, Treasurer Opal Ramdial, District Clerk , Lisa Ridley and Larry Tenenbaum

The Executive session was opened at 7:00pm to discuss legal and personnel matters

Ka're Akins motioned to exit executive session at 7:59pm and reconvened the public session at 8:01pm

Seconded by Kevin Boston – Hill All were in favor

MINUTES

Lisa Ortiz motioned to accept the October 20, 2021, Board Meeting Minutes

Seconded by Marlene Tapley All were in favor

TREASURER'S REPORT

Lisa Ortiz motioned to accept the October 2021 Treasurer Report

Seconded by Kevin Boston Hill All were in favor

DIRECTOR'S REPORT

Marlene Tapley motioned to accept the Director's Report for November 2021

Seconded by Lisa Ortiz All were in favor

NEW BUSINESS

Lisa Ortiz motioned to accept the resignation of Isiah Besson as an employee of the library Effective October 18, 2021. All were in favor

Seconded by Marlene Tapley

Kevin Boston – Hill motioned to accept the resignation of Doreen Dixon as an employee of the Lakeview Public Library effective November 9, 2021 .

Seconded by Ka 're Akins All were in favor

Lisa Ortiz motioned to approve the LDI color Toolbox

Seconded by Marlene Tapley All were in favor

Kevin Boston- Hill motioned to approve Stuart Oates as a part time Library Aide effective November 22, 2021.
Seconded Ka're Akins

PERIOD OF PUBLIC DISCUSSION

A resident of the community presented a Kingdom Lifestyle club (Kings and Queens Advancement c to the Library Director and Library Board of Trustees.

ADJOURNMENT

Michael Alexander motioned to adjourn the meeting at 8:36pm
Seconded by Kevin Boston - Hill All were in favor

DRAFT

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
December 15, 2021**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday December 15, 2021 at the Lakeview Public Library.

Roll Call: Board of Trustees present were Lisa Ortiz , Marlene Tapley, Ka're Akins ,Kevin Boston-Hill , and Library Director ,Camina Raphael -Lubin, Treasurer Opal Ramdial, District Clerk , Lisa Ridley and Larry Tenenbaum

Michael Alexander was absent from the December 15, 2021 Library Board Meeting.

The Executive session was opened at 7:20pm to discuss legal and personnel matters

Executive session was adjourned at 7:45 pm

Ka're Akins motioned to open the public session at 8:02pm
Seconded by Kevin Boston- Hill All were in favor

MINUTES

Kevin Boston – Hill motioned to accept the November 17, 2021 Board Meeting Minutes
Seconded by Marlene Tapley All were in favor

TREASURER'S REPORT

Ka're Akins motioned to accept the November 2021 Treasurer Report
Seconded by Kevin Boston -Hill All were in favor

DIRECTOR'S REPORT

Marlene Tapley motioned to accept the Director's Report for December 2021
Seconded by Kevin Boston -Hill All were in favor

NEW BUSINESS

Marlene Tapley motioned to accept the anonymous \$1000 donation to the Lakeview Public Library
Seconded by Ka're Akins All were in favor

Ka're Akins motioned to appoint Jordan Smith the position of part-time Page effective December 20, 2021 and to appoint Debry Rodriguez to the position of part-time Cleaner effective December 20, 2021.

Seconded by Marlene Tapley All were in favor

Kevin Boston -Hill was sworn in as the newly elected Library Board Trustee.

PERIOD OF PUBLIC DISCUSSION

ADJOURNMENT

Kevin Boston -Hill motioned to adjourn the meeting at 8:48pm
Seconded by Marlene Tapley All were in favor